



OFFICE OF THE CITY CLERK  
Christine Bainbridge, City Clerk

10210 E Sprague Avenue ♦ Spokane Valley WA 99206  
Phone: (509) 720-5102 ♦ Fax: (509) 720-5075 ♦ [www.spokanevalley.org](http://www.spokanevalley.org)  
[cbainbridge@spokanevalley.org](mailto:cbainbridge@spokanevalley.org)

October 29, 2019

Mr. Tim Clemens  
MuckRock News Dept  
MR 81935  
411A Highland Ave.  
Somerville, MA 02144

RE: Public Record Request 19-419, Software

Dear Mr. Clemens:

I am writing to follow up on my email dated October 23, 2019, and sent in response to your request for public records dated and received October 21, 2019, asking for electronic copies of *"all HR, CAD, RMS, IAPro or similar software, parking tickets, driving citations, j-walking or similar citations, DEMS, 911 Call/radio recorder, internet logs, forensics software including table creating by the SQL software automatically like table of table names and columns."*

In my email, I asked that you clarify the following items so we may begin processing your request. It appears your request pertains to police records, but that is not clear.

1. With regard to "all HR, CAD, RMS, IAPro or similar software," are you a) seeking software for police records? b) seeking software for parking tickets, driving citations, j-walking or similar citations, DEMS, 911 Call/radio recorder, internet logs, forensics? or c) other records? Please identify.
2. Please clarify what is meant by DEMS; I am unfamiliar with this acronym.

As of the writing of this letter, I have not heard back from you. If I do not hear back from you by **November 6, 2019**, I will assume you no longer wish to obtain records and I will close the request. At that point, you are welcome to open a new request for public records if that is your desire.

I look forward to hearing from you at your earliest convenience and working toward providing you with the documents you seek to receive.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carrie Koudelka".

Carrie Koudelka, CMC  
Deputy City Clerk  
(509) 720-5101

/ck

Enclosure: Copy of email response to public records request dated 10-23-2019



## Carrie Koudelka

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**From:** Carrie Koudelka  
**Sent:** Wednesday, October 23, 2019 1:54 PM  
**To:** '81935-68814179@requests.muckrock.com'  
**Subject:** Your public record request 19-419: Software

Good Afternoon,

I am emailing in response to and seeking clarification on your request for public records received October 21, 2019, asking for electronic copies of "all HR, CAD, RMS, IAPro or similar software, parking tickets, driving citations, j-walking or similar citations, DEMS, 911 Call/radio recorder, internet logs, forensics software including table creating by the SQL software automatically like table of table names and columns." The City is required by law to respond to requests for public records within five business days; this response complies with that requirement coming on the second business day.

I am unclear as to the documents for which you are requesting. Please clarify the following so I may proceed in processing your request:

1. With regard to "all HR, CAD, RMS, IAPro or similar software," are you a) seeking software for police records? b) seeking software for parking tickets, driving citations, j-walking or similar citations, DEMS, 911 Call/radio recorder, internet logs, forensics? or c) other records? Please identify.
2. Please clarify what is meant by DEMS; I am unfamiliar with this acronym.

I look forward to hearing from you at your earliest convenience and await your response.

Sincerely,

Carrie Koudelka

Carrie Koudelka, CMC | Deputy City Clerk  
10210 E. Sprague Avenue | Spokane Valley, WA 99206  
(509) 720-5101 | [ckoudelka@spokanevalley.org](mailto:ckoudelka@spokanevalley.org)



This email and any attachments may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.

*"Autumn is a second spring when every leaf is a flower." ~ Albert Camus*

